



**Registration Deadlines for Fall and Year Long Classes:**  
September 12, 2021 for Student Self-Enroll  
September 26, 2021 for registration requests by email

**Registration Deadlines for Spring Classes:**  
February 6, 2022 for Student Self-Enroll  
February 20, 2022 for registration requests by email

**RETURNING DUAL ENROLLMENT STUDENTS:** If you have previously taken dual enrollment classes please use the Returning Student Registration Guide located at [cgc.edu/dual](http://cgc.edu/dual), click on Getting Started and Returning Student Registration Guide.

**1. CREATE STUDENT ACCOUNT**

Go to [admissions.maricopa.edu](http://admissions.maricopa.edu) and under First Time Early College click Apply Now. You will obtain your Maricopa Enterprise ID (MEID) and 8-digit College Student Number.

In **Next Steps**, log in using your MEID and password.

- Submit identification if you didn't previously
  - Arizona Driver's License
  - Arizona Learner's Permit
  - Arizona State Identification Card
  - High school ID and Birth Certificate
- Fill in GPA and upload unofficial transcript (juniors and seniors only)
- Upload PSAT, SAT, ACT and AZMerit scores (high school level only) if applicable
- Complete Financial Responsibility and Consent Form.

You will then be prompted to choose Chandler-Gilbert Community College. Electronically sign form.

**2. DETERMINE PLACEMENT**

To use high school GPA for placement, students must have:

- Completed at least two years of high school coursework (**juniors and seniors**)
- Earned an unweighted, cumulative high school GPA of 2.6 or higher, based on a 4.0 scale (**juniors and seniors**)

High School Cumulative, unweighted GPA Juniors and Seniors	English course or placement test needed	Math course or placement test needed
<b>3.0 or above</b>	ENG101	MAT 15X, MAT187
<b>2.6 - 2.99</b>		MAT 14X
<b>Below 2.6</b>	Take <b>EdReady</b>	Take <b>EdReady</b>

Students will need to take a placement test if:

- You are currently a high school freshman or sophomore
- Juniors and Seniors that have a high school GPA that is below 2.6, based on a 4.0 scale
- You wish to place in a higher level Math

**See page 2 for testing instructions.**

Students may need to upload additional documentation for placement (your high school transcripts [juniors and seniors only], high school SAT, ACT, PSAT or AP transcripts) before registering for classes. Go to [my.maricopa.edu/services/placement](http://my.maricopa.edu/services/placement), scroll to **Online Option** to submit your forms.

**3. REGISTER**

Wait 5-7 business days for an **email\*** with instructions on how to add your fall and spring classes (ex. SPA101 & SPA102). Please check class prerequisites at [cgc.edu/dual](http://cgc.edu/dual). Click on High School Course Offerings to find your high school class list where you will find the prerequisites. If you are registering for ENG101 be sure to add ENG102 for spring so you don't lose Library database access.

\*Emails are sent to your Maricopa email: (MEID@maricopa.edu)

**4. PAY TUITION**

Payment is due at time of registration for fall and year long classes. Spring class payments are due by January 3, 2022. In-State tuition is **\$85** per college credit plus a **\$15** registration fee per semester.

Website: [cgc.edu/dual](http://cgc.edu/dual)  
Phone: 480.732.7006  
Email: [dualenrollment@cgc.edu](mailto:dualenrollment@cgc.edu)

Pecos Campus - Coyote Center  
Pecos & Gilbert Road | 480.732.7000



**CHANDLER-GILBERT**  
**COMMUNITY COLLEGE**

A MARICOPA COMMUNITY COLLEGE

## HOW TO TAKE EDREADY PLACEMENT TESTS

EdReady is taken by the student on their home computer. Students have the opportunity to continue taking the placement test until they get the score they need to qualify for a class. To take an EdReady test and to view the Navigation Guide, go to [maricopa.edready.org/home](http://maricopa.edready.org/home).

**EdReady English** is used for ENG101.

**EdReady Quantitative Reasoning, Alg and Stats Placement** is for placement into CHM130, MAT140, MAT141, or MAT142.

**EdReady College Algebra Placement** is for placement into MAT140, MAT141, MAT142, MAT150, MAT151, MAT152, MAT187, MAT206, MAT212, MAT220 and MAT221 (additional requirements may be needed. See your class list for prerequisites).

**EdReady College Reading** is used to participate in the Dual Enrollment Program.

**EdReady Critical Reading and Critical Thinking** is for placement into BIO181 and CHM130.

**Accuplacer** scores from the last 5 years will be accepted but is no longer offered.

## YOU MAY QUALIFY FOR TUITION ASSISTANCE

Tuition Assistance is not Financial Aid as high school students don't qualify for Federal Financial Aid. Maricopa Community Colleges has made grant money available to help pay for dual enrollment classes for those who qualify. Go to [cgc.edu/dual](http://cgc.edu/dual) and click on Getting Started in the left navigation to find the application to see if your family qualifies.

Students who qualify for, and are awarded tuition assistance, are eligible to receive funds to pay for up to a maximum of 12 dual enrollment credits for the school year. If students are taking additional dual enrollment credits that aren't being covered by tuition assistance, it is the student's (if 18 or older) or family's responsibility to pay the remaining balance.

## DID YOU KNOW...

- High school staff are not responsible for communicating class changes. You need to email the Dual Enrollment Department of any changes at [dualenrollment@cgc.edu](mailto:dualenrollment@cgc.edu).
- You can forward your Maricopa email (your official email that you are responsible for) to a personal email account ([google.maricopa.edu](http://google.maricopa.edu)).
- You can check your class schedule and payment information by downloading the MyInfo app or visit <https://my.maricopa.edu/tools/myinfo>

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## PAYMENT PLANS

Payment plans are for one semester only. If you are taking fall and year long classes you need to sign up for a fall payment plan. If you are taking spring classes you need to sign up for a spring payment plan. If you are taking classes in the fall and spring you need to sign up for payment plans in both semesters. Spring payment plan payments will not start until January.

## REFUNDS

Students who drop fall or year long classes before the September 12, 2021 deadline will receive a full refund. Students who drop spring classes before the February 6, 2022 deadline will receive a full refund.

After those deadlines students will be withdrawn from their class, receive a "W" on their transcript and will not be eligible for a refund.

**Payment in full, or signing up for the Payment Plan, is due upon registration.**